



## REMINDERS FOR PRE-REGISTERED ONSITE PARTICIPANTS

1. The **program will start at exactly 8:00 AM.**
2. **Day 1 registration will start at 6:30 AM.** Pre-registered participants should **proceed to the lobby.** They will have to **queue at their assigned numbers:**

Lane No.	Surnames	Lane No.	Surnames
Lane 1	Abdula-Bamoso	Lane 5	Juntilla-Mapa
Lane 2	Bartolome-Co Shu Ming	Lane 6	Maquera-Pasion
Lane 3	Condes-Espiritu	Lane 7	Patron-Sebial
Lane 4	Estacio-Jucal	Lane 8	Sedanza-Ybanez

- a. Present a **hardcopy of the deposit slip/proof of payment.**
- b. Sign on the **Attendance Sheet** for Day 1 (morning).
- c. Get their **Conference ID, food stubs, and conference kit.**



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3. **Invoices/Official Receipts** will be issued at 1:00 PM on Day 1.
4. Everyone should **register** also during the **mornings of Day 2 and Day 3**.
5. For participants using **CPD points for license renewal**, please be advised that **license details, including license number, will be needed. Bring your PRC ID**.
6. **Only registered participants will receive an E-certificate of Participation after verification.** It will be sent through their registered email **one week after the conference**. To receive the e-certificate, **please ensure the evaluation form is accomplished and submitted during the designated period**.
7. The **Certificate of Appearance** for government employees will be issued on the **last day of the conference**.

